

Guidelines for the Nominations Committee

The function of this committee shall be to formulate a slate of nominations for all elective officers of this Association in accordance with Article VI, Section 2. The membership of this committee shall consist of President, President-elect, Past President and the six Regional Representatives. Chair of this committee decided among this committee and is one of the six regional representatives.

Nominating Committee shall present the slate of nominees to the Board of Directors for approval and will direct the Chairperson of the Nominating Committee to ensure that each voting member of the Association is notified of the approved slate of nominees at least thirty (30) days prior to the date of the Annual Business Meeting and Awards Luncheon.

Nebraska Speech-Language and Hearing Association Deadlines for the Nominations Committee

January	*Attend Board Meeting
February	*
March	*Submit items for the Board Agenda
April	*Attend Board Meeting
May	*
June	*Submit items for the Board Agenda
July	*Attend Board Meeting *Submit a slate of nominations to the Executive Board for approval
August	*Submit the slate of nominations to <i>The Networker</i> for publication in August issue-include personal and professional information about each nominee
September	*Submit items for the Board Agenda
October	*Attend Board Meeting *Attend Annual Convention *Submit article for November <i>The Networker</i> announcing the election results *Submit slate of nominations to the membership at the Annual Business Meeting & Awards Luncheon. If there are no nominations from the floor the slate is approved *Attend Transition Meeting in October, November or December if needed
November	*Disseminate information about positions and duties to potential nominees *Up-date Procedure Manual
December	*Submit items for the Board Agenda