

Guidelines for Office of Past President

TERM: One (1) Year

ELECTION: N/A Term immediately follows year of Presidency

Upon completion of his/her term of office as President of the Association, the President shall serve a one-year term as Past President. The duties are as follows:

- A. Be the official parliamentarian in the meetings of the Board and Association.
- B. Attend all meetings of the Board and participate as a voting member.
- C. Serve as Liaison to other organizations or agencies when requested by the Board or President. Be prepared to report to the Board and President regarding these activities upon request.
- D. Review and recommend changes in the Code of Ethics of the Association. This should be done at least once a year. Watch for changes in the ASHA Code of Ethics, as this code serves as the basis for the NSLHA code. Changes in the NSLHA Code of Ethics should be proposed, advertised and voted upon in the same manner as the By-Laws.
- E. Serve at the request of the President or Board to Chair Ad Hoc Committees or Task Forces.

Nebraska Speech-Language and Hearing Association Deadlines for Office of Past President

January	*Attend Board Meeting
February	*
March	*Submit items for the Board Agenda
April	*Attend Board Meeting
May	*
June	*Submit items for the Board Agenda
July	*Attend Board Meeting
August	*
September	*Submit items for the Board Agenda
October	*Attend Board Meeting *Attend Annual Convention *Attend Transition Meeting in October, November or December if needed
November	*Up-date Procedure Manual
December	*